



NEW JERSEY DIVISION OF TAXATION

New Jersey Tax Portal

Frequently Asked Questions

General Questions

What is the New Jersey Tax Portal?

The New Jersey Tax Portal is part of a multi-phase effort to upgrade New Jersey's tax-filing system. This major upgrade, the first in over 40 years, will simplify account management for businesses and introduce new features and tax categories.

When will the new Tax Portal be available?

The first phase of the New Jersey Tax Portal will launch on May 14, 2025.

What happens to the current filing and payment systems?

The current online filing and payment system is no longer available for filing returns or submitting payments for Phase 1 taxes, but will remain accessible for informational purposes. Taxpayers cannot file returns or make payments online during this transition period.

Will there be an extension for filings and payments during the transition?

Yes, there is a 30-day extension for all returns and payments due in May 2025. No penalty or interest will be charged for this extension if the taxes are related to the Phase 1 release.

What happens to the telephone-based Sales Tax filing system?

The EZ Telefile System was discontinued on April 26, 2025.

Who should set up a New Jersey Tax Portal account?

The NJ Tax Portal will be needed for business owners or preparers who need assistance with an account, want to view their account details and balances, want to view their filing and payment history, and need to review previously sent correspondence. If you want to benefit from these capabilities, setting up a portal account is required.



Account Setup and Management

How do I create a New Jersey Tax Portal account?

Visit our user guide, [Creating a New Jersey Tax Portal Account](#), for step-by-step instructions.

Where can I find my PIN?

The PIN was provided in the Welcome Letter you received after registering your business. The PIN used in the old system will also be utilized in the New Jersey Tax Portal. If you need to retrieve your PIN, you can request it [here](#).

Can I file and make payments without creating a portal account?

Yes, you can still file and make payments monthly or quarterly without creating an account, but you will not have access to features such as account history and secure data storage.

Can a tax preparer set up a portal account for a client?

Yes, although business owners should create the Administrator Account, tax preparers can assist them with the set-up. Tax preparers also must create a Delegate Account for themselves. Once created, administrators can grant access for their delegate to manage returns, etc.

What is a guest payment and how do I submit one?

A guest payment is a means of paying an outstanding debt to the New Jersey Division of Taxation without having or creating a New Jersey Tax Portal account. Review the user guide, [Filing and Paying as a Guest](#).

Why should I create a portal account when it is not required?

By creating a portal account, you have access to additional features such as the ability to view filing and payment history and account maintenance. The portal also improves filing efficiency by securely storing your information for future use.

Can I register a new business using the New Jersey Tax Portal?

No. You must submit a Business Registration Application (NJ-REG) to New Jersey's Division of Revenue and Enterprise Services (DORES). Visit [Doing Business in New Jersey](#) for more information.

What is a service request and how do I submit one?

A service request is a means to request or submit information to the New Jersey Division of Taxation without needing to contact the Division via phone or email. Review the user guide, [Requesting a Service from the Division](#).



User Profiles

What are the types of user profiles?

Administrator: A portal user with full access to manage all tax accounts registered to an entity. This includes the ability to control user access, settings, and other functions. Typically, this is the business owner or primary account holder. Account Administrators have overall access to the Taxpayer Entity and all accounts associated with it. Multiple Administrators can exist for each Taxpayer Entity. Administrators can add, remove, or update authorized users and grant access to tax accounts. Please ensure that you are only linking to the entity as the Administrator if you hold an authorized position within your organization.

Delegate: An individual authorized by an Administrator to access a Taxpayer Entity and/or selected tax account(s) to perform specific tasks, such as filing returns or making payments. This role grants the Delegate User the ability to carry out specific functions assigned by the Administrator, without the high-level access that the Administrator possesses. There is no limit to the number of Delegate Users under a Taxpayer Entity, nor to the combination of access to the Taxpayer Entity or tax account(s). Each Delegate User is granted access based on the Administrator's discretion.

Can there be more than one Account Administrator?

Yes. If there is more than one entity owner, each owner shall register in the portal as an Administrator. Each Administrator may grant access to a Delegate from their own portal account. All Administrators will be notified of account changes.

How do I remove or change an Administrator?

Administrator access cannot not be adjusted or revoked by portal users. If you feel a portal user has Administrator access to an entity and they shouldn't, call the NJ Tax Portal Help Desk at 609-772-8577.

How do I remove a Delegated User?

If, at any time, an Administrator wants to revoke the Delegate access granted, go to 'My Profile' and click on 'Manage Delegates.' Select the name of the delegate and adjust the permissions to make a change, or you may enter an end date to revoke all permissions as of the specified date.



Filing and Payments

What payment methods are accepted on the New Jersey Tax Portal?

Payments can be made via ACH Direct Debit or credit card. A service charge applies to credit card payments through a third-party vendor.

Can I save my payment information?

Yes, your bank account information can be saved for future payments when logged in with your username and password.

How far back can I file and view business tax returns/payments online?

You can file and view online transactions submitted through the New Jersey Tax Portal for periods up to 36 months before the current date.

Can I view and amend my submitted return?

In order to view and amend your submitted returns, you must be logged in through your NJ Tax Portal account. You may view your tax returns in your filing history. If you need to amend your return, you can do so while logged into your NJ Tax Portal account.

Do I need to add ACH Company IDs as exceptions if my bank imposes a debit block?

If you or your bank imposes a debit block, add the ACH Company ID as an exception to the bank account debit filter. The ID for ACH is 7216000928 and for IVR payments made via phone, use 8216000928.



Security and Privacy

Will my data be secure?

All taxpayer data transmitted and stored in the New Jersey Tax Portal is encrypted using FIPS 140 Encryption Requirements in accordance with IRS guidelines.

Can I import data from my tax software or previous returns?

No, data cannot be imported from tax software or previous returns.

Who can access my tax information once I submit it through the portal?

Your tax information can be accessed through the administrative account and delegate account access on the New Jersey Tax Portal.



Technical Support and Browsers

What browser should I use to access the New Jersey Tax Portal?

The portal supports:

- Microsoft Edge
- Safari
- Google Chrome
- Mozilla Firefox

Do I need to allow pop-ups from the New Jersey Tax Portal?

Yes, ensure your browser's pop-up blockers are disabled or add the portal's URL to the exception list to access all features.

